



P O BOX: 25837, Windhoek, Namibia

CONTACT NUMBER: 081 358 6057

WEBSITE: acen.org.na

E-MAIL: acen@acen.org.na info@acen.org.na

ACEN NEWS CIRCULAR – APRIL 2022:

Dear valued ACEN Member

Trust that all of you are doing just fine.

1. GENERAL

Please take note of the following administrative information regarding the ACEN office:

ACEN office hours: 8H00 until 13H00 on Mondays to Fridays.

P O BOX: 25837, Windhoek, Namibia

CONTACT NUMBER: 081 358 6057

WEBSITE: acen.org.na

E-MAIL: acen@acen.org.na or info@acen.org.na

Also, kindly verify that you are using the correct ACEN contact information in all of your outgoing correspondence.

2. PROCUREMENT ACT

The Government of Namibia, through the Ministry of Finance's Procurement Policy Unit has embarked on a process to improve the public procurement system. Burmeister & Partners has been appointed by the German Cooperation (GIZ), who is the funding agency, as the contracted consultant to conduct the review process of the current bidding documents. The cut-off date for suggested amendments was extended to end of February 2022, ACEN has submitted a list of proposed amendments.

A Task Group from the MWT is consulting with the MoF (Public Procurement Unit) regarding ambiguity in the Procurement Act, referring to standardisation of ToR's and other issues resulting in confusion and disputes. A meeting between MWT and Statutory Industry Stakeholders (NCAQS and ECN) was held concerning procurement issues.

ACEN as a non-statutory body will be invited to the next meeting.

No further progress to report on this matter at the moment.

3. CONTRACTUAL DOCUMENTATION – PROCSA

The Annexure C - ACEN Recommended Fee Scales **for Engineers** E4.0 V1.2 with the adjusted constant and the latest tables as well as the new Annexure C - ACEN Recommended Fee Scales **for Project Managers** E4.0 V1.1 will be updated and distributed to Members in July 2022, same will be uploaded to the ACEN Website as well.

4. STANDARDIZED FEE CLAIM TEMPLATE:

The proposed Fee Account Template document, to be introduced as a preferred claim format was circulated to Members on the 2nd of March 2022, please submit relevant comments to me before the 4th of April 2022.

5. FIDIC AFRICA

The annual FIDIC Africa Infrastructure Conference is one of the biggest networking events for African consulting engineers. The 28th FIDIC Africa Infrastructure Conference event will take place in Lagos, Nigeria from the 15th of May until the 18th of May 2022.

Authors were invited to submit original papers in the areas set out in the "Call for Papers letter", which was forwarded to ACEN Members on the 7th of February 2022.

6. INCENTIVE TO ACEN MEMBER FIRMS THAT ENGAGE IN APPOINTING INTERNS

Kindly be reminded of the internship incentive initiative through which ACEN Member firms will be compensated with a percentage of the cost per professional/incorporated engineer for every intern that completes an internship term at the respective firm. The new cycle has started on the 1st of March 2022 and will be running until 28 February 2022.

In order to claim this discount, the firm should submit a customised report, indicating the type of work performed by the intern, the period of internship as well as the final conclusion of the internship. This report should reach the ACEN office at the end of February each year. ACEN will reimburse the firm on the ACEN Membership Fee Invoice.

7. ACEN WEBSITE AND MARKETING

The ACEN Website was migrated to Drupal 9 during December last year, and is functioning without any problems. The traffic on the ACEN website has increased considerably and is being monitored continuously. Please make sure that the information for you firm is up to date. Link to the ACEN Website: <https://acen.org.na/>

From ACEN's side we wish to encourage you to make use of the interactive ACEN Facebook page. You can send any information relating to job vacancies in your firm to me to be published on the ACEN Facebook page. You are also welcome to post interesting articles or information about projects on the Facebook page yourselves. This forum can reach a wide range of engineering-related contacts if you share industry relevant posts with connected friends and groups. Use this the following link: <https://www.facebook.com/consultnamibia>

ACEN has also joined the LinkedIn team recently.

8. COMMUNICATION WITH MWT

Subsequent to the previous meeting with the Deputy Minister of Works and other senior delegates ACEN has sent several official letters to the Deputy Minister of Works requiring feedback on long-overdue deadlines as agreed to in the meeting. According to the last correspondence received from MWT they have committed to respond to ACEN by April 2022.

9. FIDIC

The Annexure C – ACEN Recommended Fee Scale document pertinent to the FIDIC Contract was circulated to Members.

10. ACEN MEMBERSHIP FEES 2022/2023

The Membership Fee Invoices for 2022/2023 was sent to Members on the 1st of March 2022. Payment is due by the end of June 2022.

11. TERMINATION OF ACEN MEMBERSHIP

Kindly take note of the following very important Directive:

Membership Fees outstanding by the end of June will result in immediate termination of ACEN Membership. If such a Member wish to re-apply for ACEN Membership in future the following will apply:

The Member will be charged with the outstanding debt balance, which will be a pro-rata amount based on date of invoice (i.e. 1 March) until date of termination of Membership letter (usually in July, shortly after the ACEN AGM). The Member will be on a 3 months' probation period before qualifying for a good standing status letter.

However, Member Firms who intentionally give notice of termination before end of March (during the same month as invoicing) will not be penalised when re-applying for Membership, but no Member will be able to re-apply for Membership during the same year as termination of ACEN Membership.

12. LIAISON WITH THE CIF

An e-mail invite received from the CIF was sent to ACEN Members on the 25th of February 2022 relating to a workshop on "Publication of the Draft Code of Good Practice and Notice of Intention to Issue a Code of Good Practice on Preferences Referred in Sections 71 and 72 of Public Procurement Act.

The Namibian Workers Pension Fund is arranging a breakfast on 24 March 2022 to share more information about the fund, the invite sent to ACEN by the CIF was forwarded to Members on the 8th of March 2022.